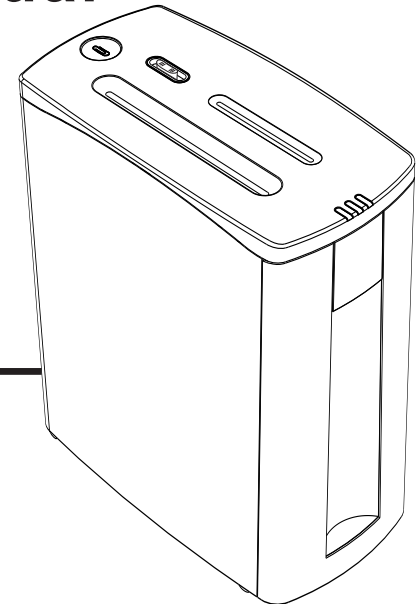




Premium Cross-Cut Paper Shredder












Owner's Manual

C12CD



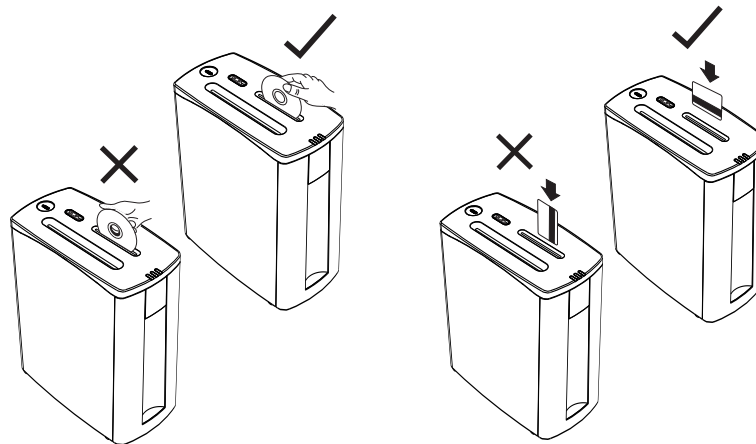
Specifications			
Sheet Capacity	Paper: 12 sheet of 20lb. Media: 1 piece	Cut Size	Paper: 0.16" x 1.56" Media: 3 parts
Shredding Speed	7.5 ft./Min.	Noise Level	58 dB
Duty Cycle	5 min on / 45 min off	Voltage	120V/60Hz
Basket Capacity	3.4 gal.	Machine Dimension	16.14" x 8.66" x 19.09"
Caster Wheels	Yes	Net Weight	20.9 lbs
Feed Opening Width	Paper: 8.66" Media: 4.92"	Key Functions	Over-heat warning light, Auto shutoff safety switch, Smart sensor, Auto shred / Auto stop, Manual reverse, With pull-out basket easy to empty, Smart mechanism to prevent simultaneous shredding of both paper and media.

IMPORTANT SAFETY INSTRUCTION --- Read Before Using!

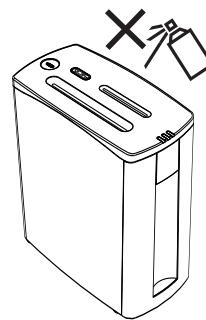
 WARNING			
	Keep children away from shredder AT ANY TIME!		Power supply other than 120v is forbidden, doing so will cause fire damage!
	NEVER insert hand or finger into the feed opening!		Please unplug the machine when not in use for an extended period of time!
	Keep jewelry, long hair, etc. away from the feed opening!		Shredder should never be placed near water!
	Do not shred pen!		Do not use bleach or petroleum based solutions.
	Pay attention to your tie. Do not let it get into the feed opening of shredder.		
	Do not service this product yourself. Do not open the cover for any reason. Doing so can expose you to dangerous voltages and will void your warranty!		

Attention

- 7) Please insert CD straight down. Do not insert on an angle. Be careful not to insert your finger into the CD opening AT ANY TIME. The maximum capacity is one CD per time.
- 8) When shredding credit cards, please put the card horizontally and straight into the slot. Upright insert will cause the damaged to the unit. The maximum capacity is one card each time.



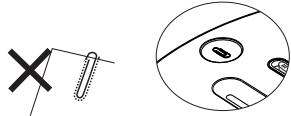
Care and maintenance



Please turn off the shredder by unplugging the machine before cleaning. Suds or other soft detergents used for household cleaning are recommended. Be careful not to let the solution flow into the cutting head during cleaning. Never use bleaching powder, petroleum based or organic solution to clean the housing. Adding shredder oil to the cutter blades is recommended.

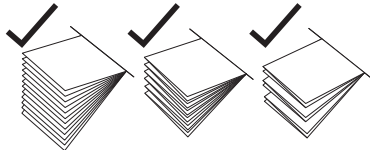
Attention

- 1) Please remove paper clip, staple or other objects from the paper before inserting into the feed opening of paper shredder.



professional recycle space

- 2) The actual sheet capacity may be less than the rated capacity due to service conditions.



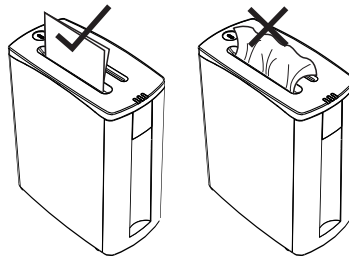
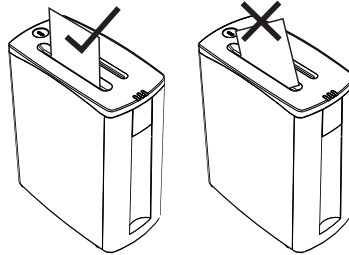
A4, 70g:
12 sheets

A4, folded:
6 sheets

A4, double
folded:
3 sheets

- 3) Continuous operation.

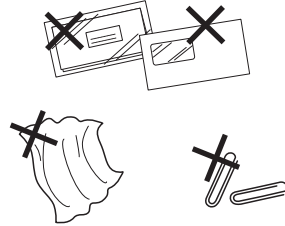
An operating voltage of 120v/60hz will allow the shredder to continue operation for up to 5 min. Please be advised that the shredder motor overheat circuit will terminate power if continuous shredding exceeds the unit maximum operation time. The over-heat LED light will illuminate located on top of the unit. To reset the motor over heat circuit & allow the unit to cool turn the machine to Off for a period of time & then resume shredding.



- 4) Environment attention

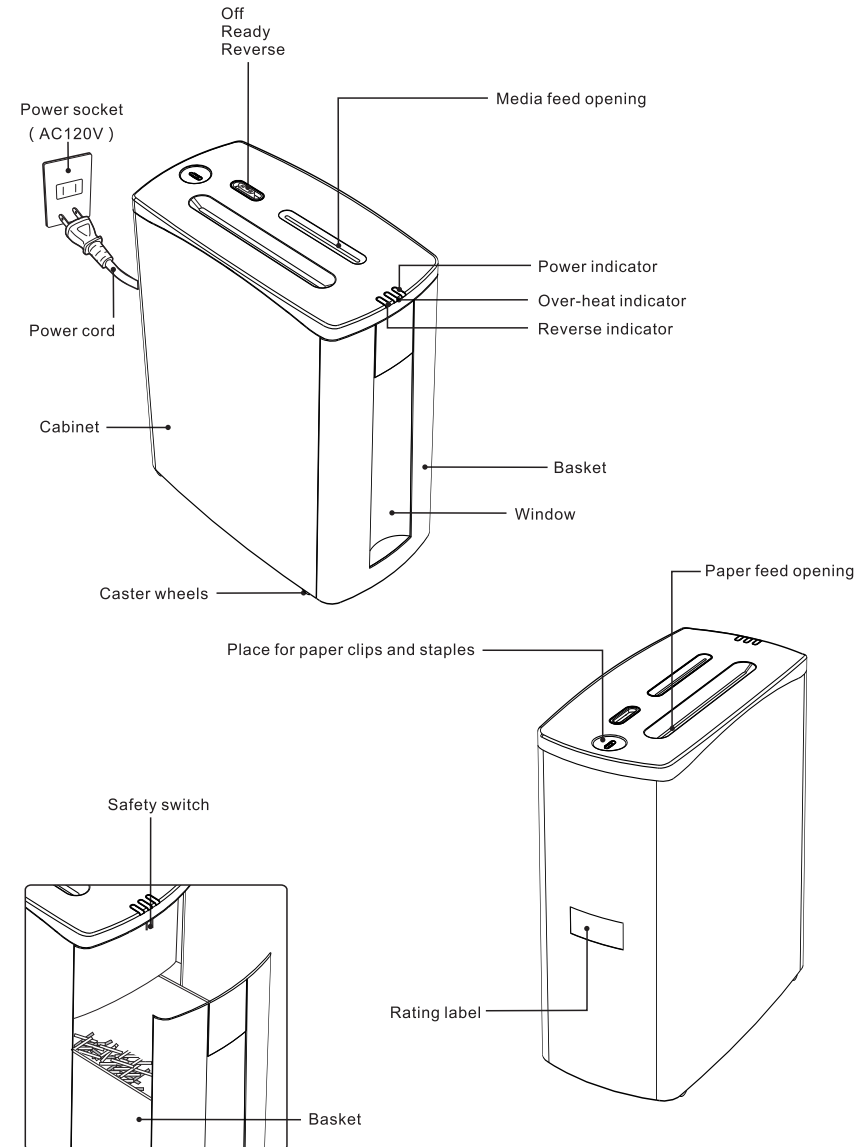
Due to the infrared device located inside of the cutting head, please do not expose the machine to strong sunshine or high humidity environment.

- 5) Please do not shred cloth, plastic or metal objects;



- 6) Please insert paper that is aligned with the paper feed opening and do not allow the paper be inserted on an angle or crumpled.

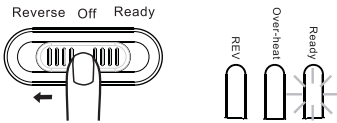
Structure diagram



Instruction of switch, button and indicator

Ready

Slide the switch to Ready, the Power indicator will illuminate & the shredder is in Ready status.



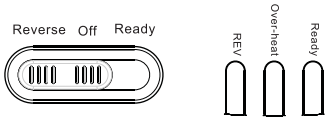
Over-heat

If shredding exceeds the continuous time capacity, the over-heat indicator will illuminate & operation will stop.



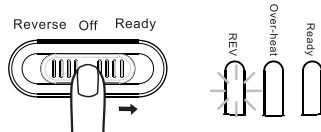
Off

Slide the switch to Off, the Power indicator will turn off & the machine is in Off status.



Reverse

A jam may happen if you shred over the maximum sheet capacity. Press Reverse button. The reverse indicator will illuminate and the jammed paper will be reversed back. Once the jam is cleared the shredder is good for operation.

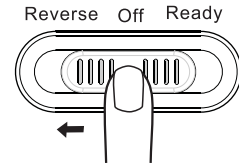


Operating instruction

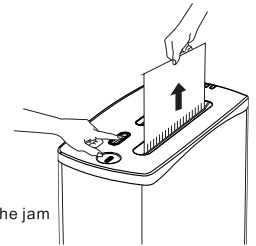
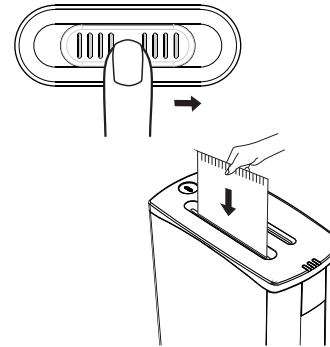
To use the shredder more

- 1 Please make sure whether the voltage you are using is same as the rated voltage of the shredder.
- 2 For proper operation please do not shred paper over the maximum sheet capacity.
- 3 "Shred" -When shredder is starting up, the Power indicator will illuminate and it is ready for shredding. Please insert paper / credit card / CD into the paper / media feed opening. The shredder will start shredding automatically.

- 5 "Reverse" -A jam may happen if you shred over the maximum sheet capacity. In this case please push Reverse button. The jammed paper will be reversed back. Once the jam is cleared the shredder is good for operation.



Reverse Off Ready



Clear the jam

- 6 "Empty the basket" -Make sure empty the basket from time to time to avoid overloading or cutting mechanism damage.

- 4 "Off" -Push the switch to Off. The power indicator will light off and the shredder is in Off status.

